

1. Data protection at a glance

General information

The following information provides an overview of how your personal data is processed when you use the SaaS solution. Personal data is all data with which you can be personally identified.

Data collection when using the SaaS solution

Who is responsible for the use of the SaaS solution?

Data processing within the SaaS solution is carried out by the user of the solution. The party responsible for the creation and initial provision of the solution does not process the data entered by the user. If your data has been entered into the system or otherwise processed, please contact them to assert your rights directly.

How do we collect your data?

On the one hand, your data is collected when you provide it to us. This may, for example, be data that you enter in a contact form. Other data is collected automatically or with your consent by our IT systems when you use the SaaS solution. This is primarily technical data (e.g. internet browser, operating system or time of page view). This data is collected automatically as soon as you use this SaaS solution.

What do we use your data for?

Some of the data is collected in order to ensure error-free provision of the SaaS solution. Other data may be collected on user behavior in order to provide support services and ensure the quality of the application.

What rights do you have with regard to your data?

You have the right to receive information about the origin, recipient and purpose of your stored personal data free of charge at any time. You also have the right to request the correction or deletion of this data. If you have given your consent to data processing, you can revoke this consent at any time for the future. You also have the right to request the restriction of the processing of your personal data under certain circumstances. You also have the right to lodge a complaint with the competent supervisory authority. You can contact us at any time if you have any further questions on the subject of data protection.

2. General notes and mandatory information

Data protection

The controller takes the protection of your personal data very seriously. We treat your personal data confidentially and in accordance with the statutory data protection regulations and this privacy policy.

When you use this SaaS solution, various personal data is collected. Personal data is data that can be used to identify you personally. This privacy policy explains what data we collect and what we use it for. It also explains how and for what purpose this is done.



We would like to point out that data transmission over the Internet (e.g. when communicating by email) may be subject to security vulnerabilities. Complete protection of data against access by third parties is not possible.

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Note on the person responsible for providing and supporting the service

DAB: DATEN – ANALYSEN & BERATUNG GMBH: Daten - Analysen & Beratung GmbH
Hans-Obser-Straße 12
94469 Deggendorf
Germany

+49 991 991 358 - 0
+49 991 991 358 – 95

info@dab-gmbh.de

The controller is the natural or legal person who alone or jointly with others determines the purposes and means of the processing of personal data (e.g. names, e-mail addresses, etc.).

Storage duration

Unless a more specific storage period has been specified in this privacy policy, your personal data will remain with us until the purpose for data processing no longer applies. If you assert a justified request for deletion or revoke your consent to data processing, your data will be deleted unless we have other legally permissible reasons for storing your personal data (e.g. retention periods under tax or commercial law); in the latter case, the deletion will take place after these reasons no longer apply.

If your data has already been processed by us and is located in the data warehouse of the associated Microsoft Corp. applications, you can delete the reports with the underlying data yourself at any time.



Data protection officer required by law

We have appointed a data protection officer for our company in accordance with Art. 37 et seq. GDPR has been appointed.

Rainer Aigner
aigner business solutions GmbH
Goldener Steig 42
94116 Hutthurm
Phone: +49 8505 91927-0
E-Mail: datenschutz(at)dab-gmbh.de
Website: www.aigner-business-solutions.com

Note on data transfer to the USA

Tools and applications from companies based in the USA are integrated into the SaaS solution. If these tools are active, your personal data may be transferred to the US servers of the respective companies. We would like to point out that the USA is not a safe third country within the meaning of EU data protection laws. US companies are obliged to disclose personal data to security authorities without you as the data subject being able to take legal action against this. It can therefore not be ruled out that US authorities (e.g. secret services) may process, evaluate and permanently store your data on US servers for surveillance purposes. We have no influence on these processing activities.

Forwarding to third-party websites

We have integrated connections to third-party applications. If you use applications and services that use third-party applications and services, data will be transmitted to the operator of the service. This privacy policy does not regulate the collection, disclosure or handling of personal data by third parties. Please check the privacy policy of the responsible party.

Declaration of consent according to §25 (1)TDDDG

Depending on your consent, we use various tools that process your data. If we base data processing on your declaration of consent in accordance with Art. 6 (1) (a)GDPR and inform you in our privacy policy about the purpose and mode of action of the declaration of consent, your consent also applies within the meaning of §25 (1)TDDDG.

Please refer to the following privacy policy to find out which tools are used.

Revocation of your consent to data processing

Many data processing operations are only possible with your express consent. You can withdraw your consent at any time. The legality of the data processing carried out until the revocation remains unaffected by the revocation.

Right to object to the collection of data in special cases and to direct marketing (Art. 21 GDPR)

If data processing is carried out on the basis of Art. 6 (1) (e) or f GDPR, you have the right to object to the processing of your personal data at any time for

reasons arising from your particular situation; this also applies to profiling based on these provisions. The respective legal basis on which processing is based can be found in this privacy policy. If you object, we will no longer process your personal data concerned unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or the processing serves the establishment, exercise or defense of legal claims (objection pursuant to Art. 21 (1) GDPR).

Where your personal data are processed for direct marketing purposes, you have the right to object at any time to processing of personal data concerning you for such marketing, which includes profiling to the extent that it is related to such direct marketing. If you object, your personal data will subsequently no longer be used for the purpose of direct advertising. (Objection pursuant to Art. 21 (2) GDPR).

Right to lodge a complaint with the competent supervisory authority

In the event of breaches of the GDPR, data subjects have the right to lodge a complaint with a supervisory authority, in particular in the Member State of their habitual residence, place of work or place of the alleged infringement. The right to lodge a complaint is without prejudice to other administrative or judicial remedies.

Right to data portability

You have the right to have data that we process automatically on the basis of your consent or in fulfillment of a contract handed over to you or to a third party in a common, machine-readable format. If you request the direct transfer of the data to another controller, this will only take place if it is technically feasible.

Information, deletion and correction

Within the framework of the applicable legal provisions, you have the right to free information about your stored personal data, its origin and recipients and the purpose of the data processing and, if necessary, a right to correction or deletion of this data at any time. You can contact us at any time if you have further questions on the subject of personal data.

Right to restriction of processing

You have the right to request the restriction of processing of your personal data. You can contact us at any time to do this. The right to restriction of processing exists in the following cases:

- If you dispute the accuracy of your personal data stored by us, we generally need time to check this. You have the right to request the restriction of the processing of your personal data for the duration of the review.
- If the processing of your personal data was/is carried out unlawfully, you can request the restriction of data processing instead of erasure.
- If we no longer need your personal data for the individual processing purpose, but you need it for exercising, defending or asserting of legal claims, you have the right to request the restriction of the processing of your personal data instead of deletion.
- If you have lodged an objection pursuant to Art. 21 (1) GDPR, a balance must be struck between your interests and ours. As long as it has not yet been determined whose interests prevail, you have the right to request the restriction of the processing of your personal data.



If you have restricted the processing of your personal data, this data - apart from its storage - may only be processed with your consent or for the establishment, exercise or defense of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the European Union or of a Member State.

SSL or TLS encryption

This site uses SSL or TLS encryption for security reasons and to protect the transmission of confidential content, such as orders or inquiries that you send to us as the operator. You can recognize an encrypted connection, for example, by the fact that the address line of the browser changes from "http://" to "https://" and by the lock symbol in your browser line. If SSL or TLS encryption is activated, the data you transmit to us cannot be read by third parties.

Hosting

The SaaS solution is hosted within DAB: DATEN – ANALYSEN & BERATUNG GMBH's Tennant environment on Microsoft Azure. The service provider is the US company Microsoft Corp. This is located at One Microsoft Way, Redmond, 98052-6399 Washington.

The legal basis for a possible transfer of data to the USA, which does not offer the same level of protection as the General Data Protection Regulation, is the EU-US Privacy Fram

ework. Microsoft Corp. participates in this framework and undertakes to comply with higher data protection standards than required by US law.

You can find more information on this under the following link: <https://www.dataprivacyframework.gov/list>

In addition, Microsoft Corp. submits to the so-called standard contractual clauses, which are intended to ensure the protection of personal data within the meaning of the General Data Protection Regulation.

The company is certified in accordance with the "EU-US Data Privacy Framework" (DPF). The DPF is an agreement between the European Union and the USA, which is intended to ensure compliance with European data protection standards for data processing in the USA. Every company certified under the DPF undertakes to comply with these data protection standards. Further information on this can be obtained from the provider at the following link: <https://www.dataprivacyframework.gov/list>

You can find more information on this under the following link: <https://learn.microsoft.com/en-us/compliance/regulatory/offering-eu-model-clauses>

For more information on the type and purposes of data processing of personal data by Microsoft Azure, please refer to the following link of the provider: <https://privacy.microsoft.com/de-de/privacystatement?tid=331711615412> and <https://azure.microsoft.com/de-de/explore/trusted-cloud/privacy>

3. data collection when using the SaaS solution

Server log files

The person responsible for this service automatically collects and stores information in so-called server log files, which your browser automatically transmits to us. These are

- Browser type and browser version
- Operating system used
- Host name of the accessing computer
- Time of the server request
- IP address
- Tenant ID
- Entra ID

This data is not merged with other data sources.

This data is collected on the basis of Art. 6 (1) (f) GDPR. The controller has a legitimate interest in the technically error-free presentation and optimization of its SaaS solution - for this purpose, the server log files must be recorded.

Request by e-mail or telephone

If you contact us by e-mail, telephone or fax, we will store and process your inquiry, including all personal data (name, inquiry), for the purpose of processing your request. We will not pass on this data without your consent.

This data is processed on the basis of Art. 6 (1) (b) GDPR if your request is related to the performance of a contract or is necessary for the implementation of pre-contractual measures. In all other cases, the processing is based on our legitimate interest in the effective processing of the inquiries addressed to us (Art. 6 (1) (f) GDPR).

The data you send to us via contact requests will remain with us until you request us to delete it or the purpose for data storage no longer applies (e.g. after processing has been completed). Mandatory statutory provisions - in particular statutory retention periods - remain unaffected.

Contact form

If you send us inquiries via the contact form, the contact details you provide, and the content of your inquiry will be stored by us for processing. We will not pass on this data without your consent.

This data is processed on the basis of Art. 6 (1) (b) GDPR if your request is necessary for the performance of a contract or for the implementation of pre-contractual measures. In all other cases, the processing is based on our legitimate interest in the effective processing of the inquiries addressed to us (Art. 6 (1) (f) GDPR).

The data you provide will remain with us until the purpose for storing the data no longer applies or you ask us to delete it. Statutory provisions, in particular retention obligations, remain unaffected.



In order to process your contact requests as efficiently as possible, we use the Azure Communications program from the provider Microsoft Corp. at One Microsoft Way, Redmond, 98052-6399 Washington.

The EU-US Privacy Framework is cited as the legal basis for a possible transfer of data to the USA, which does not offer the same level of protection as the General Data Protection Regulation. Microsoft Corp. participates in this framework and undertakes to comply with higher data protection standards than required by US law.

You can find more information on this under the following link: <https://www.dataprivacyframework.gov/list>

In addition, Microsoft Corp. is subject to the so-called standard contractual clauses, which are intended to ensure the protection of personal data within the meaning of the General Data Protection Regulation.

You can find more information on this under the following link: <https://learn.microsoft.com/en-us/compliance/regulatory/offering-eu-model-clauses>

Further information on the type and purposes of data processing of personal data by Microsoft Corp. can be found in the following link of the provider: <https://privacy.microsoft.com/de-De/privacystatement>

4. Plugins and tools

We use the following plug-ins and tools to provide our SaaS solution:

Microsoft Azure Cloud & Tenant

We use the Microsoft Azure Cloud for our SaaS solution, as well as services connected in the cloud. Microsoft is located at One Microsoft Way, Redmond, 98052-6399 Washington.

In addition to other measures, we use the Microsoft "Tenant" service to ensure a secure separation of the network environment. If you use our SaaS solution, the information listed under Server log is processed by this service, among other things.

You can find the exact details in the Microsoft Azure privacy policy: <https://azure.microsoft.com/de-de/explore/trusted-cloud/privacy>

The EU-US Privacy Framework is cited as the legal basis for a possible transfer of data to the USA, which does not offer the same level of protection as the General Data Protection Regulation. Microsoft Corp. participates in this framework and undertakes to comply with higher data protection standards than required by US law.

You can find more information on this under the following link: <https://www.dataprivacyframework.gov/list>



In addition, Microsoft Corp. is subject to the so-called standard contractual clauses, which are intended to ensure the protection of personal data within the meaning of the General Data Protection Regulation.

You can find more information on this under the following link:
<https://learn.microsoft.com/en-us/compliance/regulatory/offering-eu-model-clauses>

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Microsoft Application Insights

We use the Microsoft-based Application Insights service within our SaaS solution. This application is a service of the cloud platform "Azure" of Microsoft Corporation, One Microsoft Way, Redmond, WA 98052-6399, USA.

Application Insights enables us to monitor and improve the performance of our programs and internet services. Application Insights gives us access to charts and tables that show, for example, how well the app responds and how well it is supplied by external services on which it may depend and when users last changed something in the data records. This data is anonymous, statistical data. It is not possible to establish a personal reference based on this data. The IP address used by the user is shortened and replaced by other numbers, making it impossible for DAB: DATEN – ANALYSEN & BERATUNG GMBH to draw any clear conclusions about a specific person or their end device. In the event of malfunctions, errors or performance problems, we can search the telemetry data collected in this way in detail in order to determine the cause of the error and rectify it as quickly as possible for our users.

Raw telemetry data is deleted after 90 days. If you want to prevent an online application on which we use Application Insights from storing Application Insights-based cookies, you can set your browser to block cookies from Microsoft. However, we would like to point out that in this case you may not be able to use all the functions of our online application to their full extent. This may also limit the functionality of the individual page when visiting other websites that use Microsoft services.

In the case of online applications, Microsoft stores cookies on users' devices to enable an analysis of the use of our online offer by users. The information generated by the cookie about your use of our website is usually transferred to a Microsoft server within the EU and stored there. In exceptional situations, Microsoft may also transfer the data to servers outside the EU in order to maintain the service. Users



can find further information from Microsoft on the subject of data protection and Azure at: <http://azure.microsoft.com/de-de/support/trust-center/privacy/>

Further information on Application Insights can be found in the manufacturer's specifications: www.microsoft.de/application-insights/privacy.

"Azure Marketplace" from Microsoft Corp.

If the provider's SaaS solution is obtained via Microsoft's "Azure Marketplace", the person responsible for the App Store collects your usage, purchase and profile data in accordance with the information provided by Microsoft Corp. located at One Microsoft Way, Redmond, 98052-6399 Washington.

You can find the exact details in the privacy policy of the "Azur Marketplace": <https://privacy.microsoft.com/de-DE/privacystatement>

The EU-US Privacy Framework is cited as the legal basis for a possible transfer of data to the USA, which does not offer the same level of protection as the General Data Protection Regulation. Microsoft Corp. participates in this framework and undertakes to comply with higher data protection standards than required by US law.

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Bing Maps

We have integrated Bing Maps. The provider is Microsoft Corporation, One Microsoft Way, Redmond, WA 98052-6399, USA (hereinafter referred to as "Bing Maps"). With the help of this service, we can integrate map material into our SaaS solution and make it available to you.

To use the functions of Bing Maps, it is necessary to save your IP address. This information is usually transmitted to a Microsoft server in the USA and stored there. The provider of this site has no influence on this data transfer.



The use of Bing is in the interest of an appealing presentation of our online offers and to make it easy to find the locations specified by us in the SaaS solution. The legal basis is consent in accordance with Art. 6 (1) (a) GDPR and § 25 (1) TDDDG, insofar as the consent includes the storage of cookies or access to information in the user's end device (e.g. device fingerprinting) within the meaning of the TDDDG. Consent can be revoked at any time.

The company is certified in accordance with the "EU-US Data Privacy Framework" (DPF). The DPF is an agreement between the European Union and the USA, which is intended to ensure compliance with European data protection standards for data processing in the USA. Every company certified under the DPF undertakes to comply with these data protection standards. Further information on this can be obtained from the provider at the following link: <https://www.dataprivacyframework.gov/list>

Further details can be found in the provider's privacy policy at <https://www.microsoft.com/en-us/maps/bing-maps/product>.